

## Instructions:

- Document will have portal, plugin settings, each, and everything to setup
- The basic setup instructions for each PMS, any settings to amend in the portal, what is pulled, what can be changed, any maintenance, etc.
- In a word format and tom can then create it on site as a docs
- We might need to use screenshots as well

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    - Prices (Extra guest fee, daily price, Taxes, Discounts)
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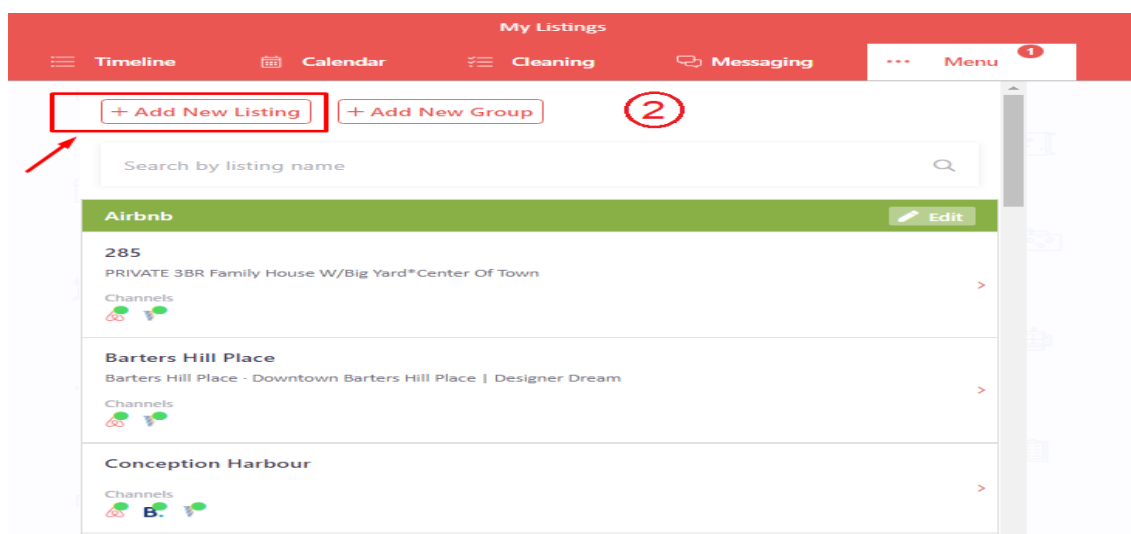
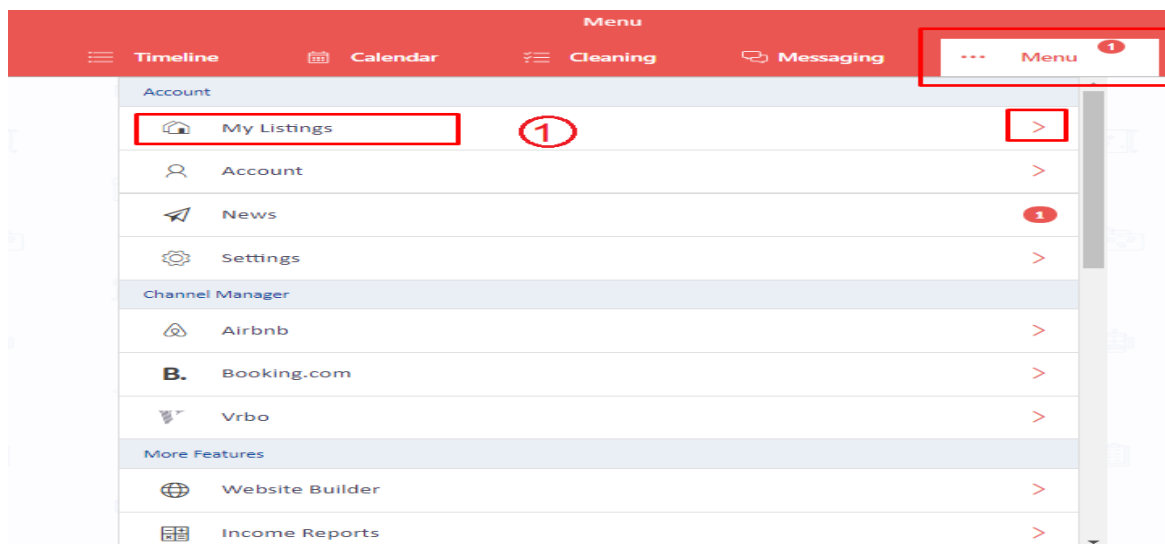
# 1- Introduction

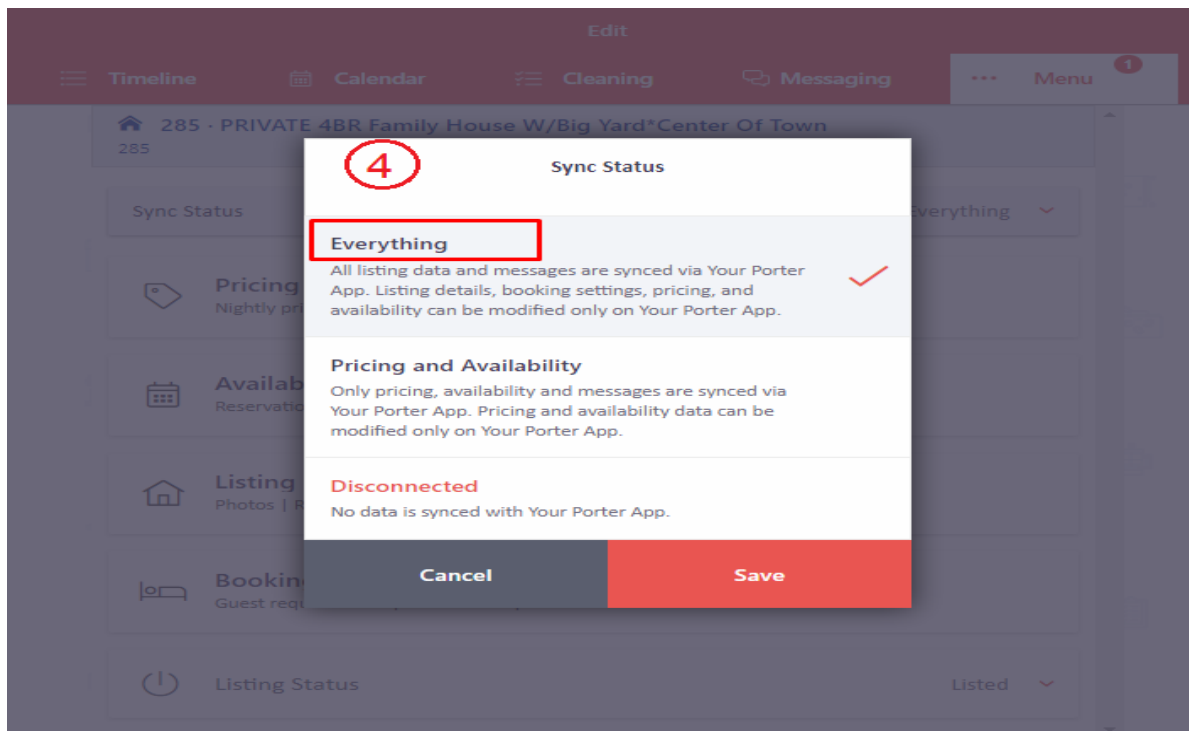
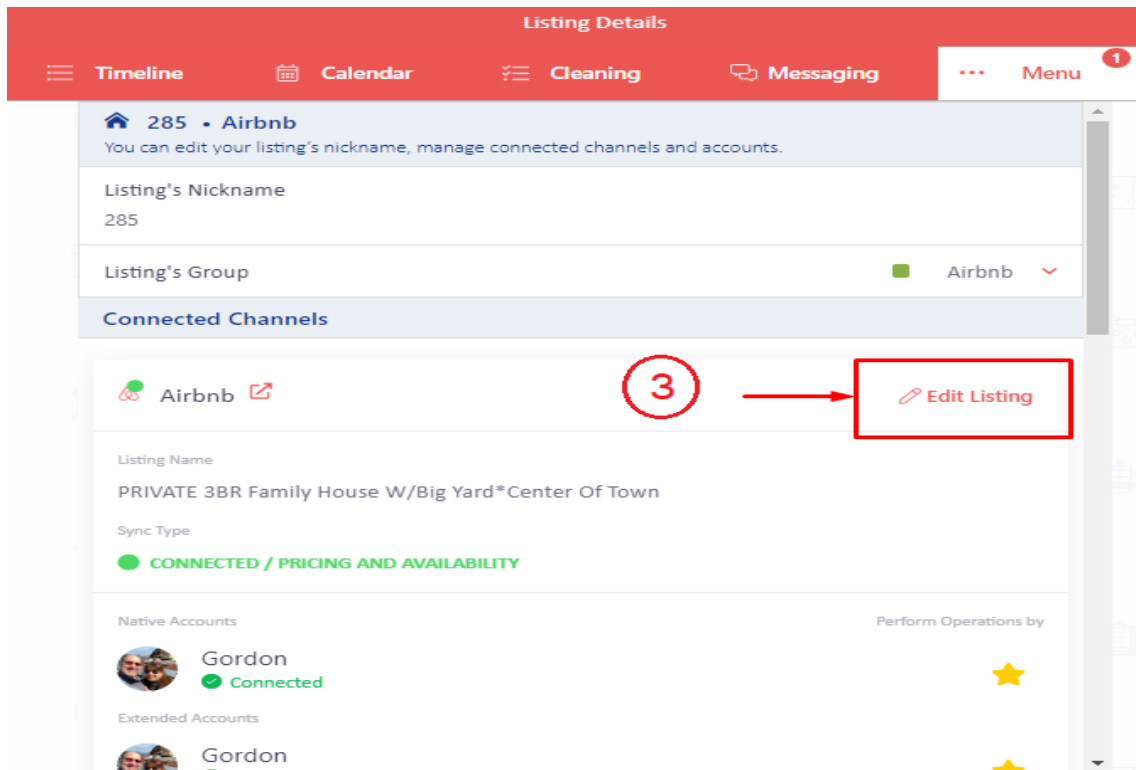
## Your Porter API

Your Porter App is a great tool to manage everyday work! Having all the information stored in one place is such a time saver. Moreover, the synchronization of calendars in real-time is beyond great.

# 2- Portal

## Add Listings





Edit

Timeline

Calendar

Cleaning

Messaging

Menu1

285 · PRIVATE 4BR Family House W/Big Yard\*Center Of Town

285

Sync Status

Everything

Pricing

Nightly price | Discounts | Fees & Charges

Availability

Reservation preferences | Trip details

Listing Details

Photos | Rooms & Spaces | Amenities | Title & Descriptions

Booking Settings

Guest requirements | House rules | Policies

Listing Status

Listed

Timeline

Calendar

Title & Descriptions

Cleaning

Messaging

Menu1

285 · PRIVATE 4BR Family House W/Big Yard\*Center Of Town

285

English

Add/Edit Language

Listing's Title

PRIVATE 4BR Family House W/Big Yard\*Center Of Town

Listing Description

Great property in the center of town. Lots of off street parking. This home is located close to the taxation center, the hospital and the university. The property has 3 nice sized bedrooms.  
Two-story 2700 sqft detached house with big backyard. The living-dining-kitchen area is one

The Space

Dogs welcome - please review policies and rules  
GREAT FOR SOCIAL DISTANCING - SHORT TERM!

Guest Access

The entire house is yours to enjoy!

Guest Interaction

Save



## Add Calendar / Availability

Calendar

Timeline **Calendar** Cleaning Messaging Menu 1

9

Today

November 2021 December 2021

Listsings

▼ Airbnb

	We 10	Th 11	Fr 12	Sa 13	Su 14	Mo 15	Tu 16	We 17	Th 18	Fr 19	Sa 20	Su 21	Mo 22	Tu 23	We 24	Th 25	Fr 26	Sa 27	Su 28	Mo 29	Tu 30	We 01	Th 02	Fr 03	Sa 04
285																									
Barfers Hill Place	\$149																								
Conception Harbour B.	\$179	\$179																							
Deer Park																									
Green House																									
Lewisporte																									
NE - Avalon																									
Quidi Vidi-Aiden B.																									
Red House	\$138																								

Availability Settings

Timeline Calendar Cleaning Messaging Menu 1

285 · PRIVATE 4BR Family House W/Big Yard\*Center Of Town

Reservation Preferences

Advance notice Same day until 3 pm

☐ Allow guests to send reservation requests without advance notice.

Preparation time None

Availability window All future dates

Trip Details

Minimum length of stay 2

Minimum length of stay by day Show

Maximum length of stay 30

Check-in and Check-out

Update Availability Settings

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**Timeline**
 Calendar
 Cleaning
 Messaging
 Menu 1

**Reservations**  
 The list of all reservations from all channels.

All reservations
11

 <b>Laura Dilbert</b> Dec 23, 2021 Thu - Dec 30, 2021 Thu # 9F7CC7 Conception Harbour	Nov 11, 6:34 AM     <a href="#" style="color: red;">&gt;</a>
 <b>Kelsie Lockyer</b> Dec 30, 2021 Thu - Jan 1, 2022 Sat # HMKBZHP2SQ Conception Harbour	Nov 11, 3:13 AM     <a href="#" style="color: red;">&gt;</a>
 <b>Whitney Matthews</b> Nov 18, 2021 Thu - Nov 21, 2021 Sun # HMTT8MPETH Lewisporte	Nov 10, 6:25 PM     <a href="#" style="color: red;">&gt;</a>
 <b>Laura D.Libert</b> Dec 23, 2021 Thu - Dec 30, 2021 Thu	Nov 10, 6:24 AM

Add Reservation

Timeline

Calendar

Cleaning

Messaging

Menu

Listing

Select Listings\*12

Dates

Check-in Date11 Nov 2021

Check-in Time--:--

Check-out Date12 Nov 2021

Check-out Time--:--

Guest Detail

Name\*

Last Name\*

Phone Number+1 201-555-5555


## Cancel Reservations.

- 1- Reservation can be cancelled by clicking on delete reservation button.

The screenshot displays the 'Reservation Detail' interface. At the top, a red navigation bar contains the title 'Reservation Detail' and several tabs: 'Timeline', 'Calendar', 'Cleaning', 'Messaging', and 'Menu'. The 'Menu' tab is active, indicated by a red circle with the number '1'. Below the navigation bar, the main content area is divided into sections. The 'Notes' section includes a 'Host Notes' area with a 'Type a note' prompt. The 'Payout Details' section lists 'Accommodation' at \$1,040.00 and 'Cleaning Fee' at \$125.00, with a total 'Host Payout' of \$1,165.00. An 'Edit Payout Details' button is located to the right of the total. At the bottom of the page, a red button with a trash icon and the text 'Delete Reservation' is highlighted with a red rectangular box. A red arrow points from the 'Host Payout' section towards this button. A red circle with the number '13' is also present in the upper right area of the content section.

Payout Details	
Accommodation	\$1,040.00
Cleaning Fee	\$125.00
<b>Host Payout</b>	<b>\$1,165.00</b>

[Edit Payout Details](#)

 **Delete Reservation**



## 3- API Integration

### Credentials Required

- 1- Authorization Token

Authorization token is required for getting response of all requests.

### Endpoints

API Doc: <https://documenter.getpostman.com/view/3446982/T17Dgp9t#intro>

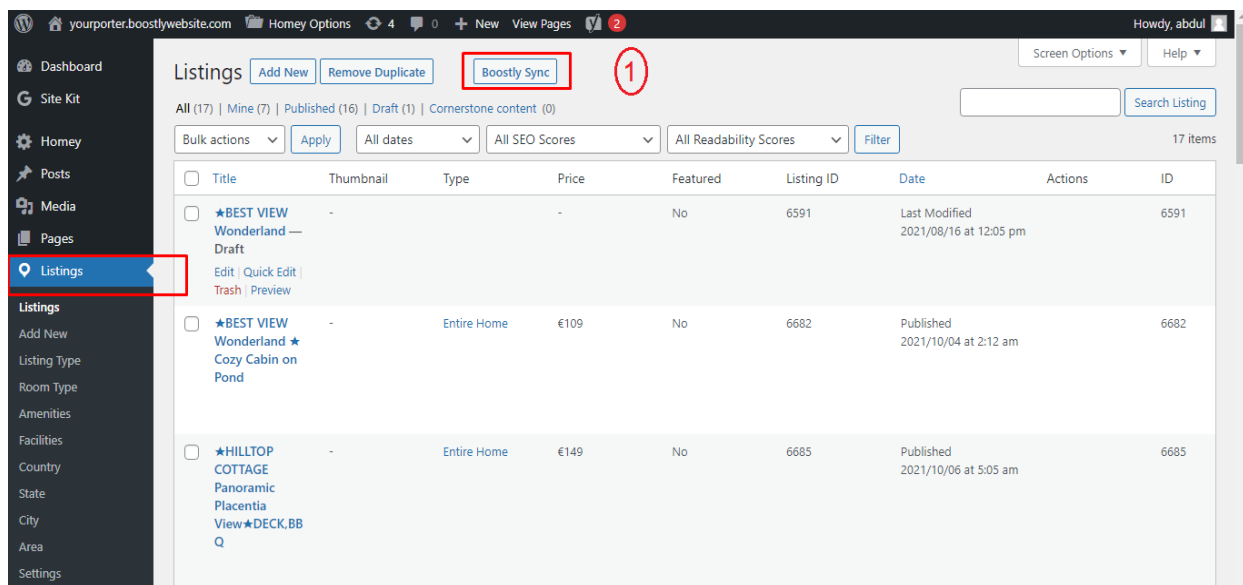
- 1- GET Listings  
<https://api.yourporter.com/external/v1/listings/getAll>
- 2- GET Single Listing  
[https://api.yourporter.com/external/v1/listings/get?listing\\_id=2f5c2804-c724-4b1f-b6a7-de97b730f969](https://api.yourporter.com/external/v1/listings/get?listing_id=2f5c2804-c724-4b1f-b6a7-de97b730f969)
- 3- GET Prices & Availability  
[https://api.yourporter.com/external/v1/rates?listing\\_id=2f5c2804-c724-4b1f-b6a7-de97b730f969&start\\_date=2020-12-01&end\\_date=2020-12-03](https://api.yourporter.com/external/v1/rates?listing_id=2f5c2804-c724-4b1f-b6a7-de97b730f969&start_date=2020-12-01&end_date=2020-12-03)

### Missing data

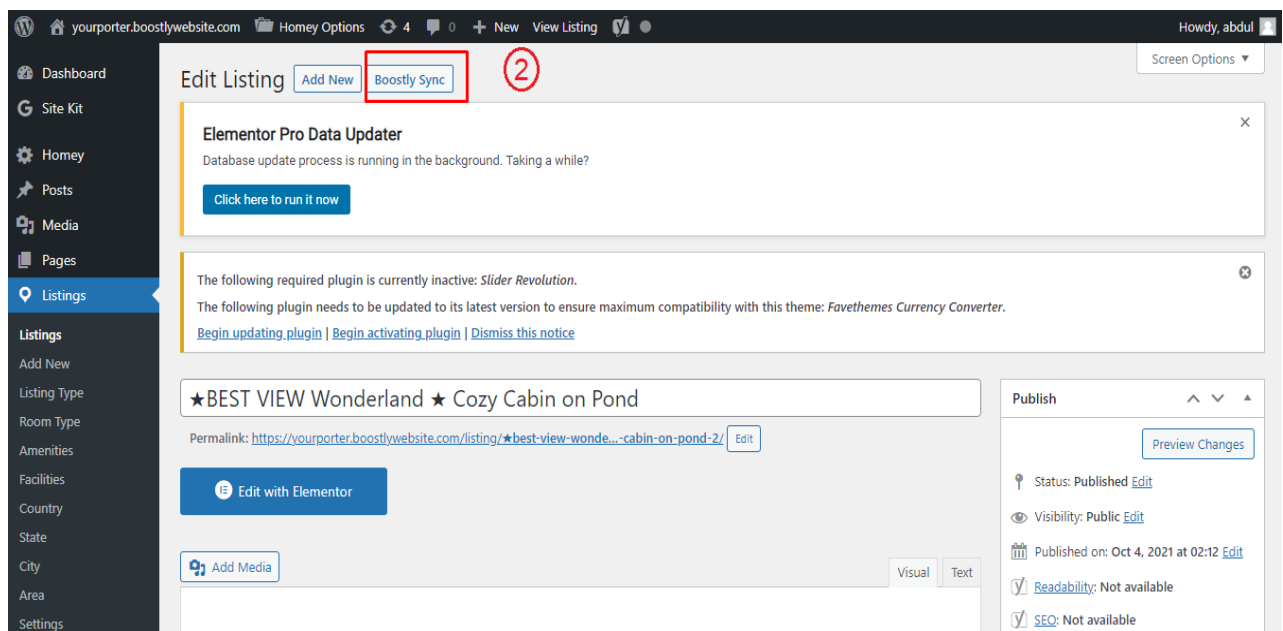
- 1- No listing Description
- 2- No listing Photos
- 3- No listing Amenities
- 4- No Property Type
- 5- No create reservation endpoint
- 6- No cancel reservation endpoint

## Manual sync options

### 1- All Data sync

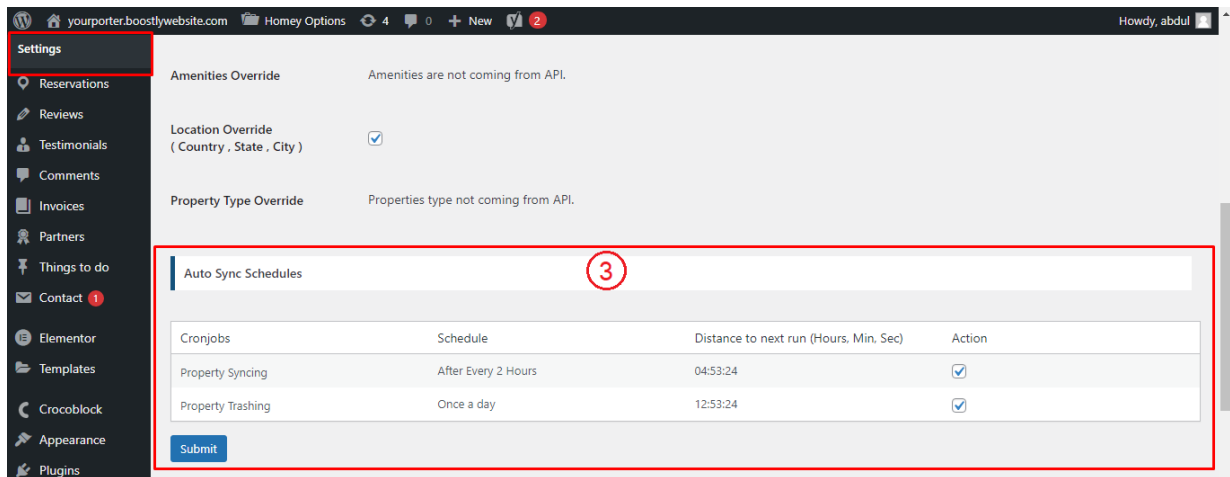


### 2- Single listing sync (Go single listing edit page)



## Auto Sync Settings

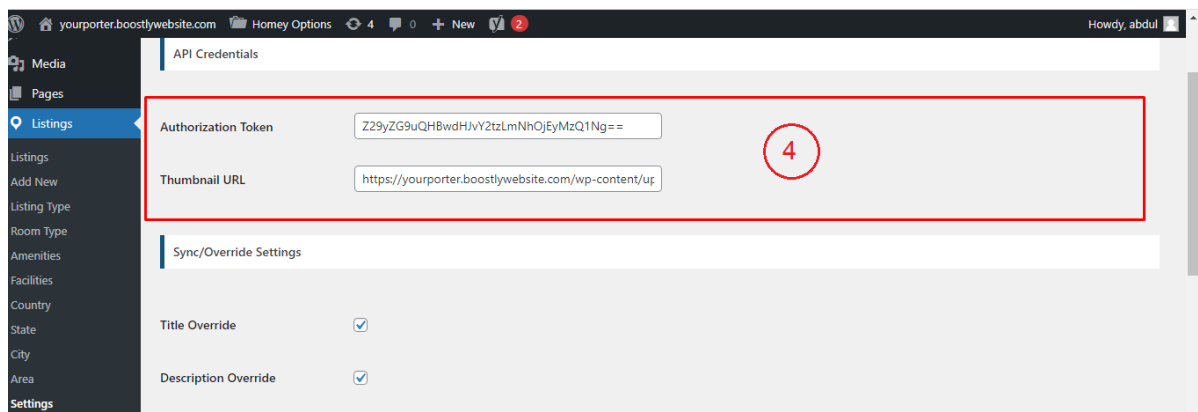
- 1- Plugin Setting page (Go to Listings > Settings)
- 2- View existing auto schedules
- 3- Can enable/Disable each auto sync by clicking checkbox under Action Column.



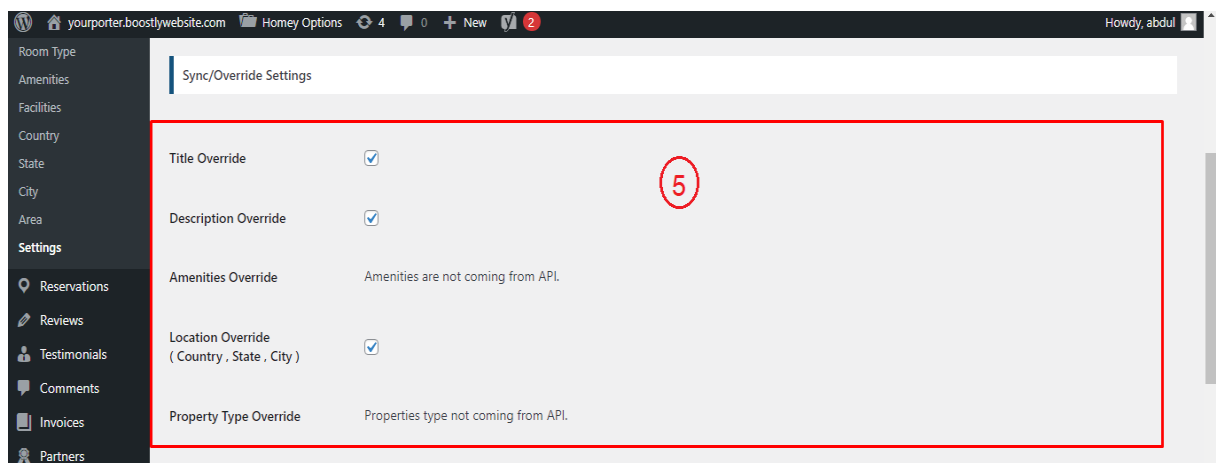
## 4- Website Settings

### Plugin Settings

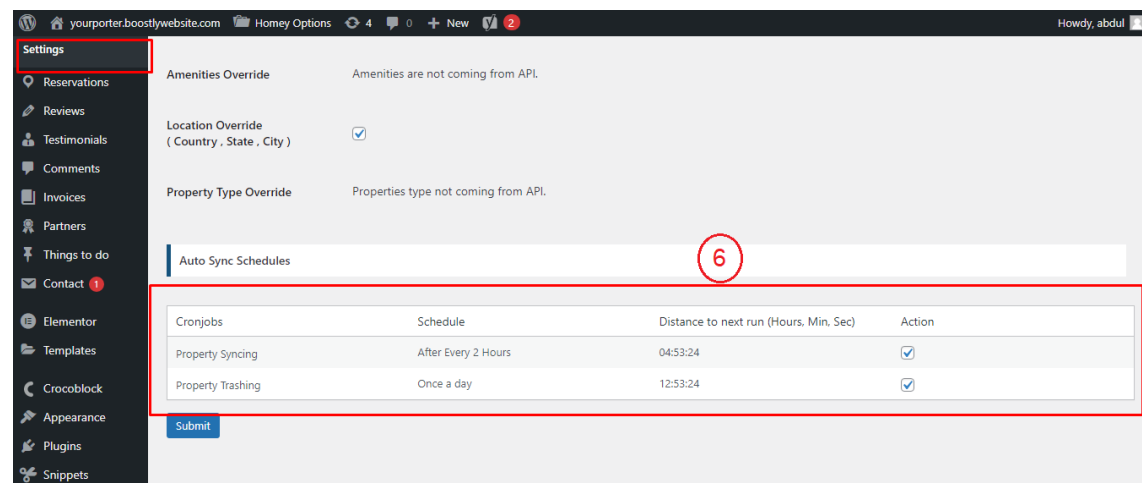
- 1- Plugin Setting page (Go to Listings > Settings)
- 2- Enter required API credentials



- 3- Override options
- 4- You can enable / disable override settings for API data.



## 5- Can view and enable/disable Auto Syncs.



## 5- Customization

### Auto Registration

Changes for auto registrations module are in following files.

- 1- homey-child\template-parts\boostly-modal-register.php
- 2- homey-child\template-parts\instance-booking\nightly.php
- 3- plugin\your-porter\assets\js\your-porter.js
- 4- plugin\your-porter\your-porter.php

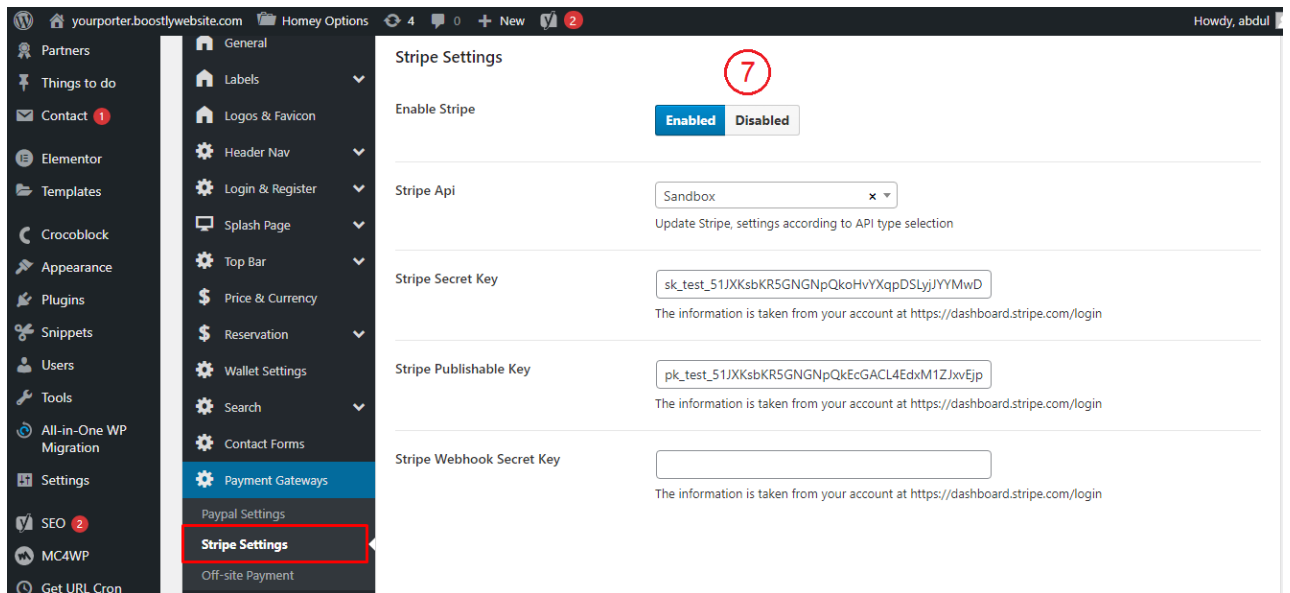
## 6- Gateways

### Stripe

Changes regarding stripe to Your Porter reservation are in the following files.

- 1- theme\homey-child\template-parts\instance-booking\nightly.php
- 2- plugin\your-porter\your-porter.php
- 3- plugin\your-porter\assets\js\your-porter.js
- 4- plugin\your-porter\classes\class-stripe.php

Homey theme settings to enable / disable Stripe gateway



## 7- Code

### Child Theme

Path: theme\homey-child

### API Plugin

Path: plugin\your-porter