

## Instructions:

- Document will have portal, plugin settings, each, and everything to setup
- The basic setup instructions for each PMS, any settings to amend in the portal, what is pulled, what can be changed, any maintenance, etc.
- In a word format and tom can then create it on site as a docs
- We might need to use screenshots as well

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# 1- Introduction

## Tokenet API

Tokenet is a full-fledged property management system (PMS), well-equipped to manage all of your reservations and properties. Send invoices with one click and accept credit card payments directly. Tokenet centralizes all guest communications, allows team coordination, tracks expenses, runs reports, and much more. Tokenet makes it easy to stay on top of your business whether you have one rental or one thousand.

# 2- Portal

## Add Listings

The screenshot shows the Tokenet portal dashboard. The top navigation bar includes icons for Dashboard, Rates, Rentals, Channels, Add Ons, App Store, and Settings. The 'Rentals' icon is highlighted with a red box and an arrow labeled '1'. Below the navigation bar, the 'Rental List' section is visible, featuring a search bar and a table of rental listings. The table has columns for NAME, DESCRIPTION, PHONE, CITY, COUNTRY, and EDIT. The first three rows of the table are visible, showing properties in Coventry and Doncaster.

This screenshot shows the same Tokenet portal dashboard as the previous one, but with the 'Add' button highlighted. The 'Add' button is located in the top right corner of the 'Rental List' section, next to the 'Download' button. It is highlighted with a red box and an arrow labeled '2'. A tooltip message 'Manually create a new Tokenet Rental.' is visible above the 'Add' button. The table of rental listings is also visible, showing the same three rows as in the previous screenshot.

Search here...

Dashboard

Calendar

Guests

Inquiries

Invoices

Expenses

Tasks

Reports

Rental List

Cities

Tags

NAME

↑

DESCRIPTION

Coventry - Bishopsgate H...

2 Bedrooms, 1 Bathrooms

Coventry 153 Anglian Way

0 Bedrooms, 0 Bathrooms

Doncaster - Doncaster Ma...

1 Bedrooms, 1 Bathrooms

fleet flat 1 - 1 bedroom

0 Bedrooms, 0 Bathrooms

ipswich - 1 Saint Nicholas ...

3 Bedrooms, 1 Bathrooms

Liverpool - 64 Tobacco Wh...

2 Bedrooms, 2 Bathrooms

Liverpool 15 Lowndes Road

3 Bedrooms, 1.5 Bathrooms

Add Rental

By clicking on Add button

3

X CANCEL

SAVE

Rental Information

Rental Location

Name \*

Phone \*

Tokenet Email \*

Registration Number

Calendar Colors

Address

City \*

State / Province / Region

Country

Postal Code

Color Picker:

Search here...

Dashboard

Rates

Rentals

Channels

Add Ons

App Store

Settings

93

66

tom boostly

Administrator

Calendar

Guests

Inquiries

Invoices

Expenses

Tasks

Reports

Rental List

DOWNLOAD

ADD

Cities

Tags

Search here...

	NAME	DESCRIPTION	PHONE	CITY	COUNTRY	EDIT
<input type="checkbox"/>		Coventry - Bishopsgate H... 2 Bedrooms, 1 Bathrooms Apartmentxxx-xxx-xxxx		West Midlands	United Kingdom	...
<input type="checkbox"/>		Coventry 153 Anglian Way 0 Bedrooms, 0 Bathrooms	7923233921	Coventry	United Kingdom	...
<input type="checkbox"/>		Doncaster - Doncaster Ma... 1 Bedrooms, 1 Bathrooms Apartmentxxx-xxx-xxxx		Doncaster		...
<input type="checkbox"/>		fleet flat 1 - 1 bedroom 0 Bedrooms, 0 Bathrooms	7923233921	fleet	United Kingdom	...
<input type="checkbox"/>		ipswich - 1 Saint Nicholas ... 3 Bedrooms, 1 Bathrooms House	xxx-xxx-xxxx	Suffolk	United Kingdom	...
<input type="checkbox"/>		Liverpool - 64 Tobacco Wh... 2 Bedrooms, 2 Bathrooms Apartmentxxx-xxx-xxxx		Merseyside		...
<input type="checkbox"/>		Liverpool 15 Lowndes Road 3 Bedrooms, 1.5 Bathrooms Apart...	xxx-xxx-xxxx	Merseyside	United Kingdom	...

Search here...

Calendar

Basic Information

Detail Information

Gallery

Rental Instructions

Custom Information

Location

Calendar

Guests

Inquiries

Invoices

Expenses

Tasks

Reports

Rental List

Cities

Tags

BASIC INFORMATION

By clicking on listing

5

SAVE

SETUP

DELETE

RENTAL INFORMATION

RENTAL LOCATION

Name \*

Coventry - Bishopsgate House

Display Name (Website Name)

Phone \*

xxx-xxx-xxxx

Tokenet Email \*

1r2KlzHY @mwrfisios.tokenetmail.com

Currency \*

GBP (£)

Registration Number

Address

FLAT 2 Bishopsgate House, 21 Aldbourne Road

City \*

West Midlands

State / Province / Region

England

Country

Postal Code

CV1 4BA



Calendar

Basic Information

Detail Information

Gallery

Rental Instructions


Custom Information


Location


RENTAL GALLERY - 17/40 Images


8

UPLOAD









Select Category

Select Category

Select Category

Select Category

Enter a description of this photo

Enter a description of this photo

Enter a description of this photo

Enter a description of this photo

Calendar

Basic Information

Detail Information


Gallery


Rental Instructions

Custom Information


Location


9





☐ Mark as Primary





Select Category

Select Category

Select Category

Select Category

Enter a description of this photo

Enter a description of this photo

Enter a description of this photo

Enter a description of this photo

## Add Calendar / Availability

The screenshot shows the Tokeet dashboard's 'Calendar' view. The left sidebar contains a menu with 'Calendar' highlighted by a red box. The top navigation bar has a 'Calendar' button circled in red with the number 10. The main content area displays a calendar grid for November 2021, showing various bookings and availability filters. The calendar is organized by property, with rows for different locations like 'Coventry - Bishopsgate House' and 'Coventry 153 Anglian Way'. The grid shows dates from 02 to 20, with bookings represented by colored blocks and icons. A red circle with a question mark is located at the bottom right of the calendar grid.

## Add Reservations

The screenshot shows the Tokeet dashboard's 'Inquiries' view. The left sidebar contains a menu with 'Inquiries' highlighted by a red box. The top navigation bar has an 'Inquiries' button circled in red with the number 11. The main content area is divided into two sections: 'INQUIRIES' on the left and 'MESSAGES' on the right. The 'INQUIRIES' section shows a list of inquiries with details like guest name, property, and arrival date. The 'MESSAGES' section shows a message from a guest, Jodie Blaney, with details like name, email, and phone number. A red circle with a question mark is located at the bottom right of the 'MESSAGES' section.



Search here...



Dashboard



Rates



Rentals



Channels



Add Ons



App Store



Settings



tom boostly  
Administrator

Calendar

Guests

Inquiries

Invoices

Expenses

Tasks

Reports

CONNECT CHANNEL

+ ADD RENTAL

+ ADD BOOKING

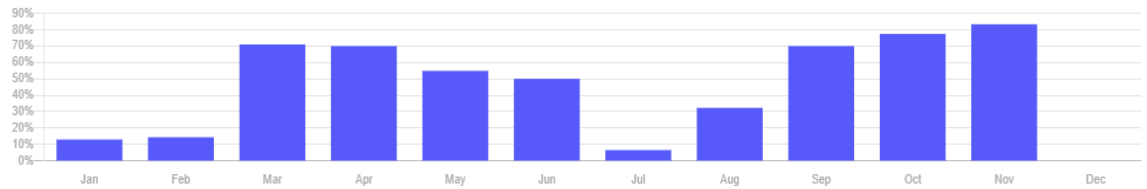


12

2021

Doncaster - Don...

### MONTHLY OCCUPANCY RATE



Search here...



Dashboard



Create Booking

13

X CANCEL

SAVE

Calendar

Guests

Inquiries

Invoices

Expenses

Tasks

Reports

### MONTHLY OCCUPANCY RATE



### MONTHLY BOOKINGS



### GUEST DETAILS

Search for Guest (optional)

Guest Name \*

Guest Email \*

Guest Phone

tokeet

Adults \*

Children

### CHARGES DETAILS

Rental \*

Arrive: \*



Depart: \*



Base Charge: \*



Discounts & Fees:

## Cancel Reservations.

The dashboard features a top navigation bar with icons for various functions: Calendar, Guests, Inquiries, Invoices, Expenses, Tasks, and Reports. A search bar is located next to the 'Dashboard' icon, which is circled in red with the number 14. The main content area is divided into two sections. The left section, titled 'UPCOMING ARRIVALS', contains a table with columns for DATE, TIME, RENTAL, GUEST NAME, and GUESTS. The right section, titled 'ACTIVITY FEED', displays a list of recent activities with status indicators like 'BOOKING CONFIRMED' and 'INQUIRY CREATED'.

DATE	TIME	RENTAL	GUEST NAME	GUESTS
12 - Nov - 2021	3:00 PM	Reading2 - 22 cressingham rd	Nicky Bambrook	0
12 - Nov - 2021	3:00 PM	Coventry 153 Anglian Way	Molly Irlam	7
12 - Nov - 2021	3:00 PM	Liverpool 15 Lowndes Road	Ben Semple	4
12 - Nov - 2021	3:00 PM	Liverpool - 64 Tobacco Wharf	Maariah Khaliq	4
14 - Nov - 2021	3:00 PM	ipswich - 1 Saint Nicholas ...	Bar Groisman	5

Items per page: 5 | 1 - 5 of 20

UPCOMING DEPARTURES

ACTIVITY FEED

- BOOKING CONFIRMED: Jodie Blaney - 1 Blackpool - Flat 4 (43 minutes ago)
- INQUIRY CREATED: Jodie Blaney - 1 Blackpool - Flat 4 (43 minutes ago)
- INQUIRY: Bar Groisman - ipswich - 1 Saint Nich... (2 hours ago)
- INQUIRY: Reading2 - 22 cressingham rd (3 hours ago)
- BOOKING CONFIRMED: Francis Nwizu - Reading 1 - 36 Queen's... (13 hours ago)
- INQUIRY CREATED: Francis Nwizu - Reading 1 - 36 Queen's... (13 hours ago)

The 'Inquiry Details' page for inquiry #HMHBPNTNXSS (Paid) shows guest information and booking details. The guest's name is Nicky Bambrook, and the booking is for Reading2 - 22 cressingham rd. The page also displays a message history between the guest and the support team. A red box highlights the 'CANCEL BOOKING' button in the top right corner.

**Inquiry Details #HMHBPNTNXSS** Paid

**GUEST DETAILS**

- Name: Nicky Bambrook
- Telephone: 447706625712
- Email: hmhbptnxss-not-valid@airbnb.com

**BOOKING DETAILS**

- Rentals: Reading2 - 22 cressingham rd
- Adults: 0, Children: 0
- From: 12 - Nov - 2021, To: 14 - Nov - 2021

**MESSAGES**

- Tokenet User to Tokenet** (12 - Nov - 2021 | 12:00 PM): Hello, we are checking in today, but I can't seem to find on my itinerary anything that says who to access the house other than that it is a smart lock? Is there a code I need when I get there. Thank you! Nicky
- Tokenet User to Tokenet** (07 - May - 2021 | 3:27 PM): Hi Nicky, Yeah sure no problem . I will update our system. thank you Unique Property Group
- Tokenet User to Tokenet** (07 - May - 2021 | 1:20 AM): Hello, if possible please could we check in for 3pm. Thank you! Nicky.

**ACTION** CANCEL BOOKING



## Booking Engine:

16

17

TITLE	DOMAIN	RENTALS	TYPE	TEMPLATE	UPDATED	EDIT
Unique Apartments	unique-apartments.booksafely.com	13	Booking Engine	Modern Template	11 - Oct - 2021	

## Unique Apartments

18

### Check out

Your Information

Payment Details

**Your Information**

Please complete your guest information below, then click Continue.

Your Details

First name \*

Last name \*

Email address \*

Phone number \*

Doncaster · Doncaster Main Street Apartment

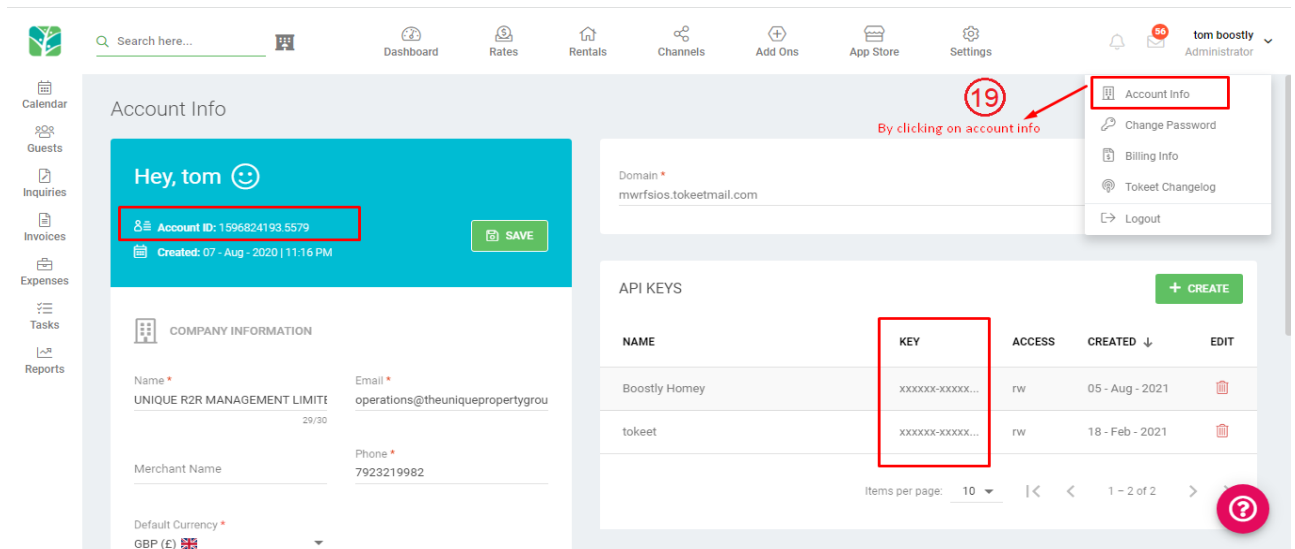
Check in

—

Check out

November 2021

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5



### 3- API Integration

#### Credentials Required

- 1- API Key
  - 2- Account ID
- API Key is required for getting response of all requests.

#### Endpoints

API Doc: <https://apidocs.tokeet.com/>

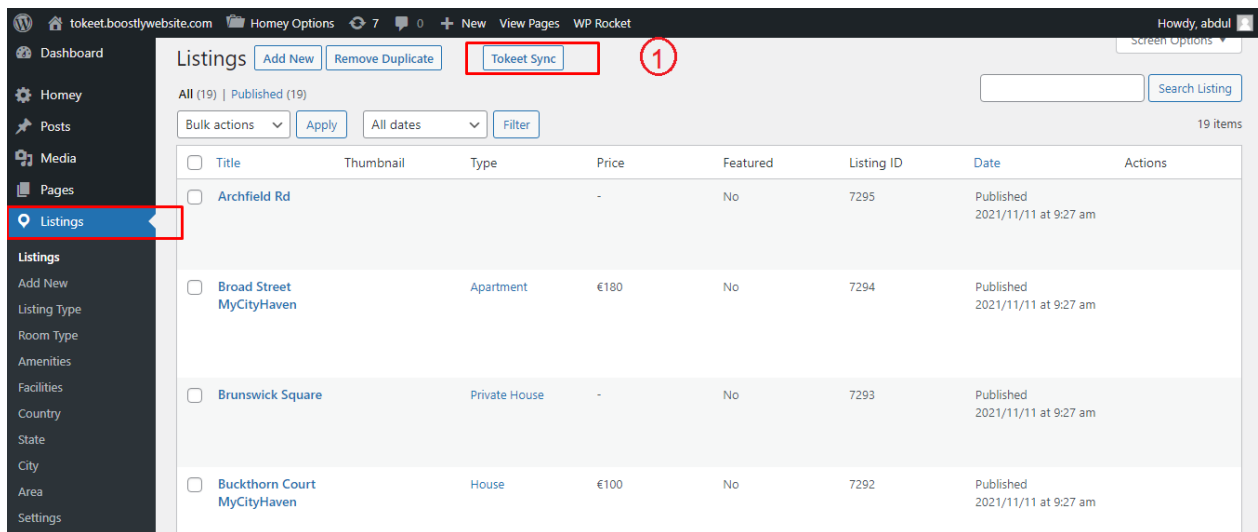
- 1- GET Listings  
<https://capi.tokeet.com/v1/rental?account={{account}}>
- 2- GET Single Listing  
[https://capi.tokeet.com/v1/rental/{{rental\\_pkey}}?account={{account}}](https://capi.tokeet.com/v1/rental/{{rental_pkey}}?account={{account}})
- 3- GET Availability  
[https://capi.tokeet.com/v1/rental/{{rental\\_pkey}}/availability?account={{account}}](https://capi.tokeet.com/v1/rental/{{rental_pkey}}/availability?account={{account}})
- 4- GET Prices  
[https://capi.tokeet.com/v1/rate/{{rental\\_pkey}}?account={{account}}](https://capi.tokeet.com/v1/rate/{{rental_pkey}}?account={{account}})

#### Missing data

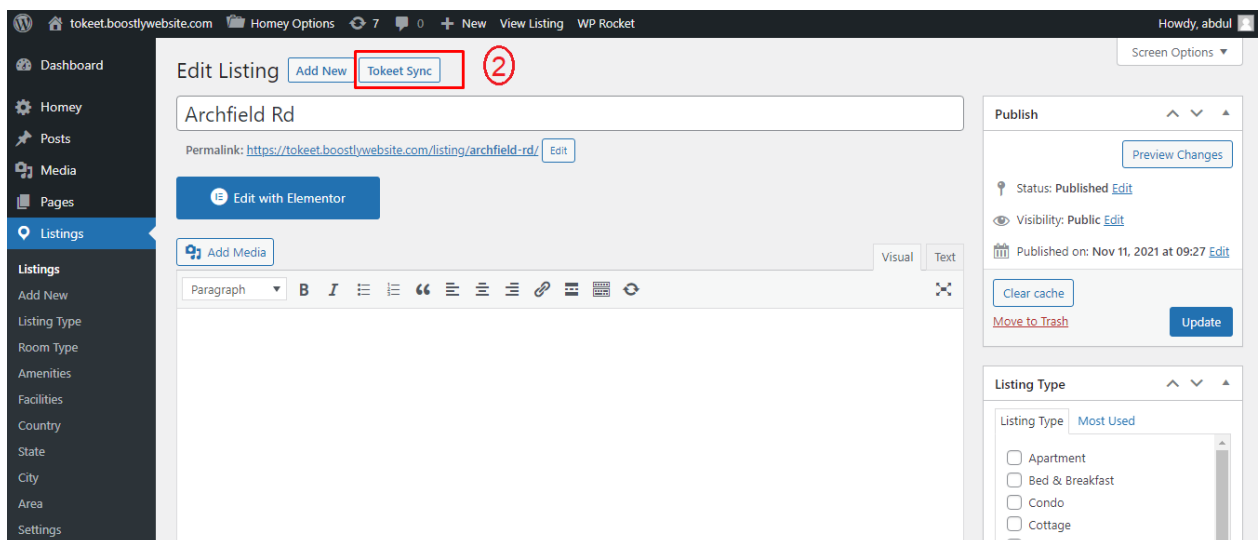
- 1- No Listing Photos
- 2- No Listing Amenities
- 3- No create reservation endpoint although a Booking URL for booking on portal
- 4- No cancel reservation endpoint

## Manual sync options

### 1- All Data sync

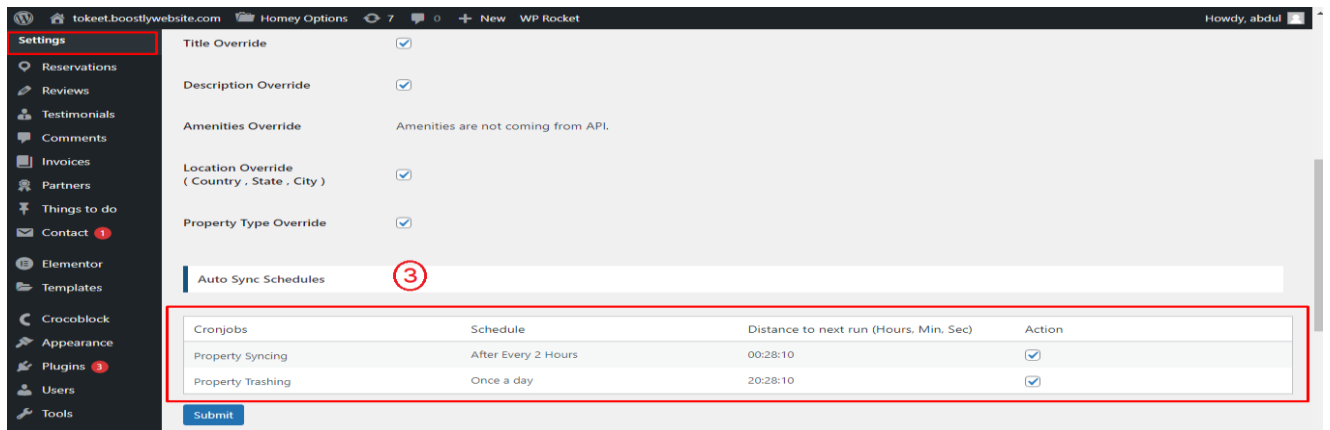


### 2- Single listing sync (Go single listing edit page)



## Auto Sync Settings

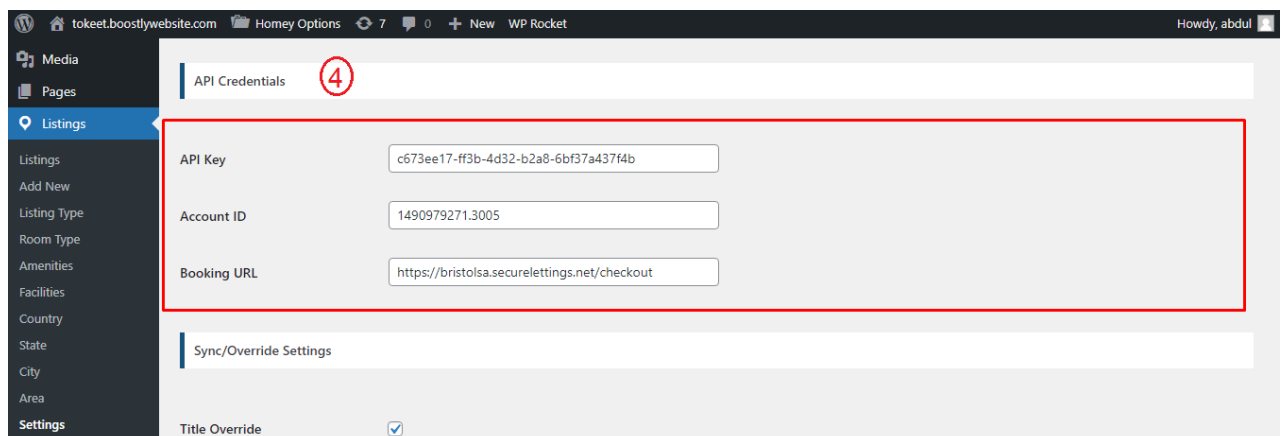
- 1- Plugin Setting page (Go to Listings > Settings)
- 2- View existing auto schedules
- 3- Can enable/Disable each auto sync by clicking checkbox under Action Column.



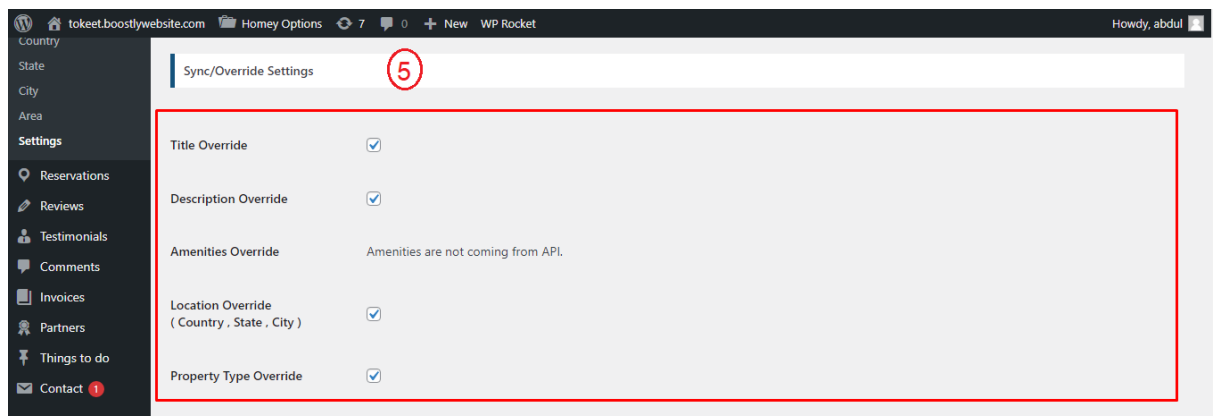
## 4- Website Settings

### Plugin Settings

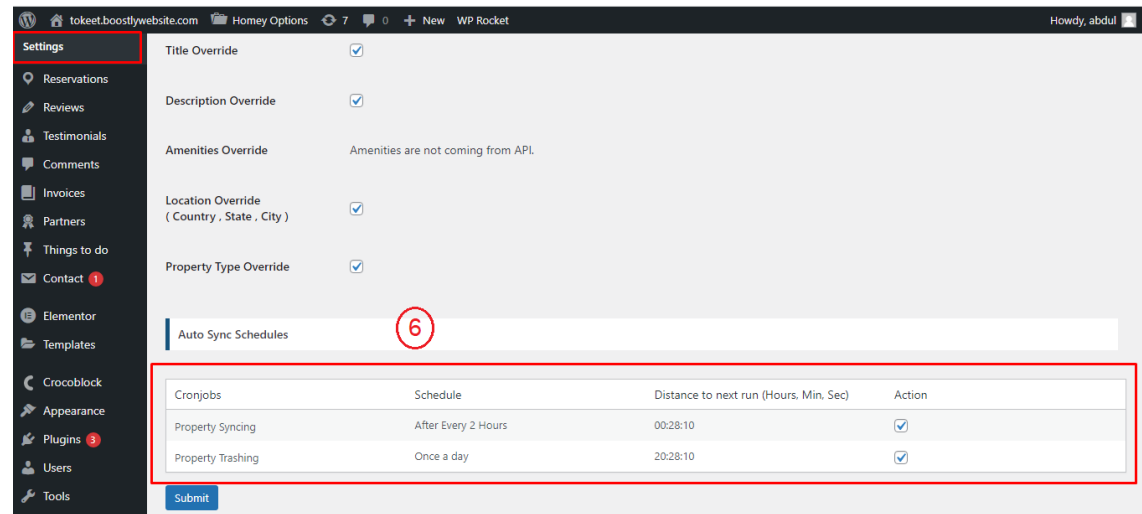
- 1- Plugin Setting page (Go to Listings > Settings)
- 2- Enter required API credentials



- 3- Override options
- 4- You can enable / disable override settings for API data.



5- Can view and enable/disable Auto Syncs.



## 5- Customization

### Auto Registration

Changes for auto registrations module are in following files.

- 1- homey-child\template-parts\boostly-modal-register.php
- 2- homey-child\template-parts\instance-booking\nightly.php
- 3- plugin\tokeet\assets\js\tokeet.js
- 4- plugin\tokeet\tokeet.php

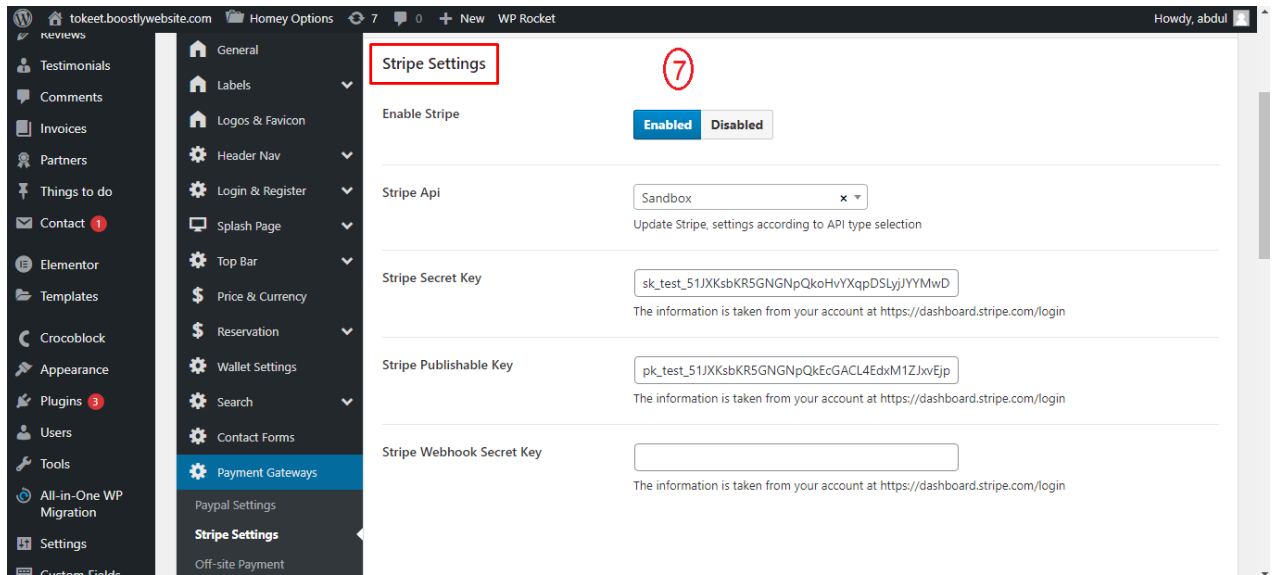
## 6- Gateways

### Stripe

Changes regarding stripe to Tokeet reservation are in the following files.

- 1- theme\homey-child\template-parts\instance-booking\nightly.php
- 2- plugin\tokeet\tokeet.php
- 3- plugin\tokeet\assets\js\tokeet.js
- 4- plugin\tokeet\classes\class-stripe.php

Homey theme settings to enable / disable Stripe gateway



## 7- Code

### Child Theme

Path: theme\homey-child

### API Plugin

Path: plugin\Tokeet